

# CEREBRAL PALSY LEAGUE OF-04009038 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CEREBRAL PALSY LEAGUE OF-04009038	134	05/04/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:12 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Cynthia Isaksen 04/20/2023 11:15 AM				
	<p>Our data system was outdated and did not correctly upload the new DC format. ( August was done manually) Multiple attempts and communication went back and forth with IT until it was finally corrected. (see attached) At this time our system is now fully functioning and supports the DC documents. Moving forward DC matches will follow the calendar as outlined IT will be directed to maintain the database to continuously support any updates or changes to the DC system. The March 2023 DC match was performed in accordance with the Dept. of Agriculture guidance.</p>				
	Flagged by Dianne Kennedy 04/04/2023 01:43 PM				
	Missed September DC run. The SFA must perform direct certification matches at least four times per school year during required time frames. The mandated timelines are included in the Guidance for Determining Officials (Form #63). Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Group 1: CA Count (2)		CEREBRAL PALSY LEAGUE OF-04009038		05/04/2023	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:12 PM CAP Accepted				
	Corrective Action Plan: Submitted by Cynthia Isaksen 05/03/2023 09:15 PM  As of April 17 2023 The pre-school staff and food service providers have all received verbal and written notification that Preschool grade students are only to receive unflavored milk.  Pre school meal patterns regarding milk choices will be posted on daily meal forms beginning May 1 2023 as well as signage will be posted on the milk refrigerator.				
	Corrective Action Plan: Rejected by Dianne Kennedy 04/20/2023 11:38 AM Add correction for the milk finding. Thank you.				
	Corrective Action Plan: Submitted by Cynthia Isaksen 04/20/2023 11:01 AM As of 4/19/23 Sugar free yogurt has been purchased and received and will be served to all pre-school students.				
	Flagged by Dianne Kennedy 04/04/2023 01:43 PM  Serve Lowfat chocolate milk. Only unflavored low-fat (1 percent) or unflavored fat-free (skim) milk is allowed to be served to children 2-5 years of age. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Dianne Kennedy 04/04/2023 01:43 PM  4oz has 20 grams of sugar. All yogurt served to Pre-K must have no more than 23 grams of sugar per 6 ounces. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Group 2: CA Count (2)		CEREBRAL PALSY LEAGUE OF-04009038		05/04/2023

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:13 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Cynthia Isaksen 05/04/2023 09:47 PM				
	A Checklist will be developed and used to ensure that each application is fully entered without deletions before determining eligibility. This will begin at the start of the 2023-2024 school year				
	A second staff person will review applications with the determiner to ensure applications are correctly filled out (checklist complete) and determinations are correct				
Determiner will attend Summer trainings as provided by the Dept. of Agriculture					
Flagged by Dianne Kennedy 04/04/2023 01:44 PM					
During the state agency review of selected denied applications, determination errors were found. Errors were recorded on the Other Eligibility Certification and Benefit Issuance Errors Worksheet (SFA-2). The SFA must record the corrective action and date corrected on the SFA-2. The completed SFA-2 must be uploaded in Documents within the required deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Flagged by Dianne Kennedy 04/04/2023 01:44 PM					
Five incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.					
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	The Jardine Academy-8300	318		CAP Removed
<b>Corrective Action History</b>	Corrective Action Plan: Removed by Dianne Kennedy 04/04/2023 01:07 PM				
	CAP Removed				
Flagged by Dianne Kennedy 04/04/2023 12:01 PM					
Classroom feeding take count prior to serving meals to the student. An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast and lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	The Jardine Academy-8300	410	05/04/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:11 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Cynthia Isaksen 04/20/2023 10:58 AM				
	<p>Additional Slice of bread was added to menu when required for the 9-12 student grade group</p> <p>Effective 4/5/23 Production records have been kept for the Pre-k grade group</p>				
Flagged by Dianne Kennedy 04/04/2023 01:42 PM					
<p>Week of review 2/7 lunch, 1oz WGR was served for 9-12. 2/8 1.5 oz eq WGR was served. They do not meet the grain component for the day for grade group 9-12 which effected the grain weekly requirement that is under 10 oz eq for the week. At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. Grade group 9-12 need to have 2oz eq of grain daily and a minimum of 10-12 oz eq weekly. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Form web site for specific component and minimum quantity requirements. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.</p> <p>Pre-K student do not co-mingle with other grade grouping. SFA must have a Pre-K Production since the Pre-k students do not co-mingle with other grades. Each Grade grouping must have their own Production Records.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>					

### **Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged